Mercedes-Benz

Contract Team Member Training Requirements Request Form

Complete this form to identify required training for contract Team Member(s) working in your area. It is not necessary to track the ONIN Production and Warehouse Team Members (TMs) since the onsite ONIN HR TMs track those TMs' training. Please list one or more MBUSI TM(s) in the same or similar type job to receive required trainings for the listed MBUSI TM(s) so your department can populate and track contractor training on the Contractor Training Template located on the Forms and Documents page of the Bill Taylor Institute website (http://www.billtaylorinstitute.com/forms.htm)

Requestor:

Name:	Phone #:	Email:	Date:

Contract Team Member Information:

First Name:	Last Name:	Hire Date:	Dept. / Team:

Job Title:	MBUSI Supervisor:	Contract Company:	Work Email:

MBUSI Team Members:

First Name:	Last Name:	Peoplesoft ID or Badge Number:	Supervisor:

Approval Signatures (Required):

Supervisor Name – Printed	*Supervisor Name - Signature*

AIDT Use Only:	Date Entered:	Signature:

**** Please fax *signed* form to AIDT at x2299 or send to 138_aidt-forms-inbox@mercedes-benz.com****

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